



## VACANCY -2399

<b>REFERENCE NR</b>	:	<b>VAC00545/26</b>
<b>JOB TITLE</b>	:	<b>Technical Manager: ADM</b>
<b>JOB LEVEL</b>	:	<b>D3</b>
<b>SALARY</b>	:	<b>R 760 490 – R 1 140 736</b>
<b>REPORT TO</b>	:	<b>Senior Manager</b>
<b>DIVISION</b>	:	<b>Application Development &amp; Maintenance</b>
<b>DEPARTMENT</b>	:	<b>ADM DOD Unique: Health Informatics</b>
<b>LOCATION</b>	:	<b>SITA Erasmuskloof</b>
<b>POSITION STATUS</b>	:	<b>Permanent (Internal &amp; External)</b>

### Purpose of the job

The role is to manage and co-ordinate service management and/or project management, be accountable for financial management, supplier/ contract management, Human Resources, and ICT services at a unit level. The Technical Manager will also be in charge of maintaining, supporting, and upgrading existing systems and applications needed to keep the business operational. This includes the monitoring of service level agreements and customer expectations.

### Key Responsibility Area

- Ensure that projects match business needs and requirements, furnish end-user requirements.
- Reviews requests for application changes, upgrades, and enhancements to ensure they meet the needs of the business.
- Manage and provide guidance to the team on Applications services processes and procedures as to their use to ensure compliance with standards to maintain the quality of developed applications.
- Responsible for the delivery of new feature functionality, as well as the production support for in scope Applications and services.
- Serve as a communication point between Business and the customers for Applications projects and services responsible for and ensure that service level agreements and customer expectations are met.
- Develop and manage the implementation of the modernization plan for current legacy systems responsible for.
- Responsible for the establishment of contracts with suppliers, on behalf of the users. (Procurement processes)
- Responsible for contract management with suppliers, on behalf of the user. (Ensuring suppliers adhere to the various contracts; Setting up required meetings; Receive monthly invoices from the suppliers and process the payment of the invoices from SITA to the suppliers; Invoicing to the user).

### Qualifications and Experience

**Minimum:** 3 – 4 Year National Diploma / Degree in Software Engineering/ Computer Science /Information Technology or relevant qualification equivalent to NQF Level 6.

**Certification:** Vendor certification for applications will be an added advantage.

**Experience:** A minimum of 8 years in the ICT field, including IT Governance, IT Planning, systems development/procurement, implementation and maintenance/enhancements of integrated solutions across multiple

hardware and software platforms with leadership, management, operational responsibility in a large corporate/public sector organisation including: minimum 3 years' experience in a management/leadership level/role. Experience should include the following: Application Lifecycle Management experience including exposure to Agile methodology, .Net, and Web Services development as an added advantage. Experience with large to very large enterprise environments which include multiple site locations Hands-on technical development experience. Experience in designing, developing, and writing code for programs, reports, interfaces. Experience in preparing technical design, training, and deployment documentation. Extensive experience in interacting with customers. Experience in the establishment and management of contracts with suppliers will be an added advantage.

### **Technical Competencies Description**

Application Solution/Systems Development, Maintenance & Implementation. In-depth knowledge of SDLC methodologies and best practices. Knowledge of Agile/Scrum project methodologies. In-depth technical knowledge of application software. Understanding of software development concepts and processes. Knowledge of formal project management concepts and methodologies. Ability to manage multiple system development projects at once and facilitate project team activities. Knowledge and understanding of PFMA. Knowledge of Business Change, Business Change Management, Requirements Definition and Management.

Knowledge of procurement processes and management of contracts with suppliers.

### **Other Special Requirements**

N/A

### **How to apply**

To apply please log onto the e-Government Portal: **[www.eservices.gov.za](http://www.eservices.gov.za)** and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access [www.eservices.gov.za](http://www.eservices.gov.za), then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact [egovsupport@sita.co.za](mailto:egovsupport@sita.co.za) OR call **080 1414 882**

**CV`s sent to the above email addresses will not be considered**

**Closing Date: 14 July 2025**

### **Disclaimer**

SITA is an Employment Equity employer, and this position will be filled based on the Employment Equity Plan. Correspondence will be limited to shortlisted candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.

- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a balance scorecard contract, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.