		VACANCY

REFERENCE NR	:	**VAC00846/25 & VAC00940/25**
JOB TITLE	:	**Specialist: Software Certification X2**
JOB LEVEL	:	**C5**
SALARY	:	**R 478 420 - R 717 630**
REPORT TO	:	**Consultant: Software Certification**
DIVISION	:	**Corporate and Digital Strategy**
DEPARTMENT	:	**Norms Quality & Standards**
LOCATION	:	**SITA Erasmuskloof**
POSITION STATUS	:	**Permanent (Internal & External)**

Purpose of the job

To execute and implement interoperability certification services in accordance with relevant ICT standards, the SITA Act and regulation as well as the enterprise architecture for Government.

Key Responsibility Area

- Performance of operations in ICT Certification, specifically in the Software Certification unit. (Assessments).
- Administration of operations (Repository)
- Participate in the development of respective processes, procedures, controls in furtherance of the operational duties.
- Implement the unit's operational plan aligned to the Corporate Strategy to support SITA's strategic objectives.
- Reporting & Analytics

Qualifications and Experience

Required Qualification: 3-year National Diploma / Degree in ICT related qualification - or a verified/certified alternative equivalent @ NQF Level 6.

Certification: Project management, COBIT, CISA (Certified Information Systems Auditor), ISACA (Information Systems Audit and Control Association) will be an added advantage.

Experience: 3 - 5 years' experience in the ICT field within IT quality management, systems development, implementation and maintenance / enhancements of solutions in the corporate / public sector organisation; business analysis, business process management and business process engineering / reengineering; and ICT Certification.

Technical Competencies Description

Knowledge of: Corporate and ICT governance and compliance ICT Quality Management, Business Process Management, General Management, including Business, Human Resource Management and General Financial Management. Proficiency in government-wide standards like MIOS and MISS. Proficiency in ICT Procurement practices, ICT Security and IT Standards, Legislative environment and IT Legislation. Proficiency in Government Policies, Processes, Procedures and Standards. Proficiency in Software development methodologies like Agile, DevOps and SDLC (e.g. ISO/IEC12207). Knowledge of Project Management methodologies (e.g. Prince II, PMBOK) Knowledge of Enterprise architecture framework (TOGAF, Zachman, FEAF, MODAF, GWEA Framework). Knowledge of IT security standards (e.g. ISO27000). Knowledge of ICT Business Environment and Landscape Governance, Risk

and Compliance (GRC).Knowledge of Quality Management standards (e.g. ISO9001, CMMI), Governance Processes and Frameworks (e.g. COBIT, ITIL, UML).

Other Special Requirements
N/A

How to apply

To apply please log onto the e-Government Portal: **www.eservices.gov.za** and follow the following process;

1.   Register using your ID and personal information;
2.   Use received one-time pin to complete the registration;
3.   Log in using your username and password;
4.   Click on "Employment & Labour;
5.   Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1.   Click on "Employment & Labour;
2.   Click on "Recruitment Citizen"
3.   Login using your username and password
4.   Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact **egovsupport@sita.co.za** **OR call 080 1414 882**

 CV`s sent to the above email addresses will not be considered

Closing Date: 20 October 2025

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on the Employment Equity Plan. Correspondence will be limited to shortlisted candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a balance scorecard contract, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.