



#### VACANCY - 2455

REFERENCE NR	:	VAC00724/26 & VAC00725/26
JOB TITLE	:	Specialist: Legal and Regulatory Compliance X2
JOB LEVEL	:	C5
SALARY	:	R 478 420 - R 717 630
REPORT TO	:	Consultant: Legal and Regulatory Compliance
DIVISION	:	GRCI: Governance, Risk, Compliance & Integrity
DEPT	:	Compliance
LOCATION	:	SITA Centurion
POSITION STATUS	:	Permanent (Internal & External)

#### Purpose of the job

Provision of Compliance Risk Management services to SITA internal stakeholders.

#### Key Responsibility Areas

- Update the Compliance Universe.
- Develop Compliance Risk Management Plans (CRMPs)
- Monitor the level of compliance with legislation on an ongoing basis.
- Assist in Developing and Compliance Governance Documents.
- Train staff on Regulatory compliance requirements.

#### Qualifications and Experience

**Minimum:** LLB degree or B Proc. Admitted as an Attorney or Advocate.

**Experience:** 3 - 5 years' experience in a corporate environment of which at least two (2) years should be in compliance. Experience in an audit or risk environment will be an added advantage.

#### Technical Competencies Description

**Knowledge of:** Knowledge on applicable laws; Risk management; Record Management.

#### How to apply

N/A

#### Other Special Requirements

To apply please log onto the e-Government Portal: [www.eservices.gov.za](http://www.eservices.gov.za) and follow the following process

1. Register using your ID and personal information
2. Use received one-time pin to complete the registration
3. Log in using your username and password
4. Click on "Employment & Labour"

5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

Or, if candidate has registered on eservices portal, access [www.eservices.gov.za](http://www.eservices.gov.za), then follow the below steps:

1. Click on "Employment & Labour
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact [egovsupport@sita.co.za](mailto:egovsupport@sita.co.za) OR call 080 1414 882

**CV`s sent to the above email addresses will not be considered.**

**Closing Date: 13 August 2025**

#### **Disclaimer**

SITA is an Employment Equity employer, and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short-listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number for the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant`s documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.