



VACANCY - 2970

REFERENCE NR	:	VAC00484/27
JOB TITLE	:	Senior Specialist: Software Asset Management
JOB LEVEL	:	D1
SALARY	:	R 558 347 – R 837 521
REPORT TO	:	Lead Solution Architect
DIVISION	:	National Consulting Services
DEPT	:	Technical Consulting Services
LOCATION	:	SITA Centurion
POSITION STATUS	:	24 months fixed term contract (Internal & External)

Purpose of the job

Responsible for the daily and long-term strategic management of software within SITA and Government. This includes planning, monitoring, and recording Software License assets to ensure compliance with vendor contracts. The individual will assist in forming procurement strategies to optimize technology spend across the Government (e.g. product standardization).

Key Responsibility Areas

- Software Asset Management capability
- Software Asset Management policies, processes and procedures.
- Software Asset Management solution; Software asset data
- Software License compliance and optimisation Audits; Software License management for Government; Reporting; Supply Chain Management; Financial Management; Analysis and queries
- Software Asset Management team responsibilities.

Qualifications and Experience

Minimum: 3-year National Diploma/Bachelor's degree in Computer Science, Information Technology, Engineering, Finance or Business Administration.

Experience: 5 - 6 years broad software asset management experience ranging from desktop - to enterprise level software across major software publishers like Microsoft, SAP, Oracle and IBM. Experience in implementing a Software Asset Management solution and Discovery Tools. Experience in defining, implementing, and executing standardized processes within the Software Asset Management Lifecycle. Experience in supporting the end to end software processes of an organization, including procurement, contract, negotiation, renewals, audit and compliance practices. Experience interpreting licensing terms and conditions. Experience negotiating license and support agreements. Proven results in software cost avoidance/savings. Prior management experience.

Technical Competencies Description

Strong knowledge of IT infrastructure, IT Hardware and Software. Knowledge of data analysis and reporting tools and methodologies. Good understanding of Asset Management process, policies, procedures, tools, and templates.

Good knowledge on all types of software agreements. Demonstrate a solid understanding of Software Entitlements (license use rights) and license models. Demonstrates a solid understanding how to transfer and translate licence management to upgrade and downgrade rights. Certifications: IAITAM Certification preferred CSAM, CHAMP, CITAM. ITIL certification preferred. Clearance: The incumbent will be subjected to a security investigation and will need to meet eligibility requirements for access to classified information.

Other Special Requirements

N/A.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process

1. Register using your ID and personal information
2. Use received one-time pin to complete the registration
3. Log in using your username and password
4. Click on "Employment & Labour
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the following steps:

1. Click on "Employment & Labour;
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za OR call 080 1414 882

CV`s sent to the above email addresses will not be considered

Closing Date: 11 June 2025

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a performance contract, assessment recommendation, verification of the applicants` documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.