



VACANCY -2038

REFERENCE NR	:	VAC00978
JOB TITLE	:	Senior Manager: ADM Governance Services
JOB LEVEL	:	D5
SALARY	:	R 1 035 817 - R 1 553 726
REPORT TO	:	HOD: Planning & Organising
DIVISION	:	Application Development and Maintenance
DEPARTMENT	:	ADM: Planning and Organising
LOCATION	:	SITA Centurion
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

The Senior Manager: ADM Governance Services is responsible for providing strategic oversight, leadership, and management of governance services within the Application Development and Maintenance (ADM) division. This role ensures compliance with internal and external standards, optimizes resource allocation, manages risks, and drives continuous improvement in service delivery. The Senior Manager will oversee the implementation of governance frameworks, service level agreements, and performance metrics, audits compliance, ensuring alignment with organizational goals and regulatory requirements.

Key Responsibility Area

- Strategic Governance and Oversight.
- Product Management.
- Resource Management and Optimization.
- Risk Management and Compliance.
- Performance Management and Reporting.

Qualifications and Experience

Minimum: 3- year National Diploma/ Degree in Business Administration, Management, Computer Science, Information Technology, or a related field at least NQF level 6 or a verified / certified alternative equivalent @ NQF Level 6.

Certification: Non-Mandatory Certifications: Program Management Professional (PgMP), Certified ScrumMaster (CSM), PMI Agile Certified Practitioner (PMI-ACP), or Lean Six Sigma.

Experience: 8-10 years' experience in project management, governance, or a related field, with at least 5 years in a leadership role managing teams and overseeing multiple projects or programs in a corporate or public sector environment.

Technical Competencies Description

In-depth knowledge of project and program management methodologies. Understanding of governance frameworks and compliance requirements. Knowledge of IT services operational management, contracts, service level agreements, and financial legislation such as the Public Finance Management Act (PFMA). Skills: Strong leadership and team management skills. Strategic thinking and alignment with organizational goals. Excellent communication and stakeholder management skills. Analytical and problem-solving abilities. Proficiency in project

management tools and software. Change management and continuous improvement. Personal Attributes / Behaviors: Agility, Collaboration, Customer Centricity, Integrity, Innovation and Empathy.

Other Special Requirements

N/A

How to apply

To apply please log onto the e-Government Portal: **www.eservices.gov.za** and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za OR call **080 1414 882**

CV's sent to the above email addresses will not be considered

Closing Date: 10 December 2024

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on the Employment Equity Plan. Correspondence will be limited to shortlisted candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a balance scorecard contract, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be considered.