



VACANCY - 2107

REFERENCE NR	:	VAC01135 (Re-advertisement)
JOB TITLE	:	Senior Project Manager
JOB LEVEL	:	D3
SALARY	:	R 760 490 – R 1 140 736
REPORT TO	:	Programme Manager
DIVISION	:	ADM: Exec Apps Development & Maintain
DEPARTMENT	:	ADM: Project Management Office / Services
LOCATION	:	SITA Centurion
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To manage complex SITA internal/external project(s) following the SITA project management methodology, within a defined service/product/customer portfolio under the supervision of a Programme Manager/Line Manager.

Key Responsibility Area

- **INITIATION PROJECT** - Effectively applies project management principles to Initiate and Plan the project.
- **MANAGE PRODUCT DELIVERY** - Manage product delivery to ensure successful delivery of the project
- **PROJECT CONTROL** - Monitor and Control project activities to ensure successful delivery of the project objectives within budget, scope, time and quality according to plan.
- **PROJECT CONTROL-FINANCE** - Consolidate, Monitor and control Project costs and revenue to ensure delivery of the Project within budget and profitability guidelines.
- **PROJECT CONTROL-RISK** - Monitor and Control project risks and issues.
- **PROJECT CLOSURE** - Close Project according to company policy.

Qualifications and Experience

Minimum: 3-year National Diploma / Degree in a relevant discipline - at least NQF level 6.

Certification: Project Management Professional (PMP) and/or Prince 2 Practitioner Certification and/or Agile PM Practitioner or equivalent certification

Experience: A minimum of 7-8 years working experience, including: • At least 4 years Project management experience managing complex projects, • At least 4 years working experience in an IT environment and • At least 4 years in public sector IT environment.

Technical Competencies Description

Knowledge of: Public sector / Government organization; Information Technology management; ICT Services; System Engineering methods and Governance; Project Management Office (PMO) Management; Project management methodologies (PMBOK, Agile PM and Prince 2); PPM Governance. Computer Literacy: SITA Business Planning system (BPS), Oracle ERP; Project Schedule Management (PSM); MS Office; MS Projects.

Technical competencies: Architecture; Business Analysis; Business Writing; Customer Relationship Management; Financial Accounting; General Administration; Human Capital Management; IT Project Management; Management

Accounting; Product & Service Lifecycle Management; Project/Programme Management; Research & Innovation; IT Risk Management; Software Quality Management; Supply Chain Management; Vendor/Supplier Management; and Corporate Governance.

Leadership Competencies: Customer Experience; Collaboration; Communicating and Influencing; Honesty, Integrity and Fairness; Outcomes driven; Innovation; Planning and Organising; Creative Problem Solving; Bimodal IT Practice Managing People and Driving Performance; Decision-making; Responding to Change and Pressure; and Strategic Thinking.

Interpersonal/behavioural competencies: Active listening; Attention to Detail; Analytical thinking; Continuous Learning; Disciplined; Resilience; and Stress Management.

Other Special Requirements

N/A

How to apply

To apply please log onto the e-Government Portal: **www.eservices.gov.za** and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za OR call **080 1414 882**

CV`s sent to the above email addresses will not be considered

Closing Date: 05 February 2025

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on the Employment Equity Plan. Correspondence will be limited to shortlisted candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a balance scorecard contract, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.