



## VACANCY - 2032

<b>REFERENCE NR</b>	<b>:</b>	<b>VAC00793 (Re-advertisement)</b>
<b>JOB TITLE</b>	<b>:</b>	<b>Senior Project Manager</b>
<b>JOB LEVEL</b>	<b>:</b>	<b>D3</b>
<b>SALARY</b>	<b>:</b>	<b>R 760 490 – R 1 140 736</b>
<b>REPORT TO</b>	<b>:</b>	<b>Programme Manager</b>
<b>DIVISION</b>	<b>:</b>	<b>National and Regional Consulting</b>
<b>DEPARTMENT</b>	<b>:</b>	<b>KZN: Business Support Office</b>
<b>LOCATION</b>	<b>:</b>	<b>SITA Pietermaritzburg</b>
<b>POSITION STATUS</b>	<b>:</b>	<b>Permanent (Internal &amp; External)</b>

### Purpose of the job

To manage complex SITA internal/external project(s) following the SITA project management methodology, within a defined service/product/customer portfolio under the supervision of a Programme Manager/Line Manager. To ensure effective management of the core business support environments.

### Key Responsibility Area

- INITIATION PROJECT - Effectively applies project management principles to Initiate and Plan the project.
- MANAGE PRODUCT DELIVERY - Manage product delivery to ensure successful delivery of the project.
- PROJECT CONTROL - Monitor and Control project activities to ensure successful delivery of the project objectives within budget, scope, time and quality according to plan.
- PROJECT CONTROL-FINANCE - Consolidate, Monitor and control Project costs and revenue to ensure delivery of the Project within budget and profitability guidelines.
- PROJECT CONTROL-RISK - Monitor and Control project risks and issues.

### Qualifications and Experience

**Minimum:** 3- Year National Diploma / Degree in a relevant discipline - at least NQF level 6

**Certification:** Project Management Professional (PMP) and/or Prince 2 Practitioner Certification and/or Agile PM Practitioner or be able to certify within an agreed period.

**Experience:** A minimum of 7-8 years working experience, including:  
• At least 4 years Project management experience managing complex projects  
• At least 2 years management/supervisor experience managing human resources  
• At least 4 years in an IT environment, with preference for experience in the public sector

### Technical Competencies Description

**Knowledge of:** Public sector / Government organization; Information Technology management; ICT Services; System Engineering methods and Governance; Project Management Office (PMO) Management; Project management methodologies (PMBOK, Agile PM and Prince 2); PPM Governance. Computer Literacy: SITA Business Planning system (BPS), Oracle ERP; Project Schedule Management (PSM); Oracle Time & Labour (OTL); MS Office; MS Projects.

### Other Special Requirements

N/A

### How to apply

To apply please log onto the e-Government Portal: [www.eservices.gov.za](http://www.eservices.gov.za) and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access [www.eservices.gov.za](http://www.eservices.gov.za), then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact [egovsupport@sita.co.za](mailto:egovsupport@sita.co.za) OR call 080 1414 882

**CV's sent to the above email addresses will not be considered**

**Closing Date: 03 December 2024**

**Disclaimer**

SITA is an Employment Equity employer and this position will be filled based on the Employment Equity Plan. Correspondence will be limited to shortlisted candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a balance scorecard contract, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be considered.