



**VACANCY - 3149
RE ADVERTISEMENT**

REFERENCE NR	:	VAC00905/25
JOB TITLE	:	Senior Strategy and Planning Analyst
JOB LEVEL	:	D3
SALARY	:	R 760 490 - R 1 140 736
REPORT TO	:	Senior Manager Corporate Strategy & Planning
DIVISION	:	Strategy and Corporate Service
DEPT	:	Strategy Office
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To support the Corporate Strategy and Planning function through strategic research, data analysis, planning coordination, and reporting to enable the development, implementation, and monitoring of SITA's corporate strategy, business plans, and performance frameworks in alignment with organisational and shareholder requirements.

Key Responsibility Areas

- Corporate Strategy Planning Support
- Strategic Research and Business Intelligence
- Strategy Alignment and Integration
- Corporate Performance and Reporting Support
- Annual Report and Strategic Documentation
- Strategy Projects and Initiatives
- Stakeholder and Information Management.

Qualifications and Experience

Minimum Qualification: Minimum of a National Diploma/Degree in Business Management or Business Administration/ BCom Informatics/Degree in Business Science or Computer Science.

Experience: 7 - 8 years' experience in Strategic Planning and/or Policy Development in the Public/Private Sector, with at least 2 years' experience in the consulting in the Public/Private Sector industry on strategy or business analysis. The incumbent will be required to consult and liaise with other industry and business players as well as travel to SITA offices.

Technical Competencies Description

- Strategic or business planning.
- Policy analysis.
- Formulation methods and processes.
- Consulting methods and processes.
- Strategy analysis frameworks
- IT Standards and practices: ITIL, CoBIT, Cloud Computing.
- Business processes, standards and trends: ISO; Corporate Governance.

- General Management Practices (MBO and TQM) Business simulation models.
- Research.
- Financial Modelling Scenario planning.

Technical competencies: Business Writing; Project/Programme Management; Corporate Governance.

Leadership competencies: Collaboration; Communicating and influencing, Planning and organising; Creative Problem Solving; Decision making; Responding to Change and Pressure; strategic thinking.

Other Special Requirements

N/A.

How to apply

To apply please log onto the e-Government Portal: **www.eservices.gov.za** and follow the following process

1. Register using your ID and personal information
2. Use received one-time pin to complete the registration
3. Log in using your username and password
4. Click on "Employment & Labour"
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour"
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za **OR call 080 1414 882**

CV`s sent to the above email addresses will not be considered

Closing Date: 13 October 2026

Disclaimer

SITA is an Employment Equity employer, and this position will be filled based on the Employment Equity Plan. Correspondence will be limited to shortlisted candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a performance contract, assessment recommendation, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.