



VACANCY - 2905 RE ADVERTISEMENT

REFERENCE NR	:	VAC00424/27
JOB TITLE	:	Lead Consultant: Total Rewards
JOB LEVEL	:	D4
SALARY	:	R 887 541 – R 1 331 311
REPORT TO	:	HOD: HCM COE
DIVISION	:	Human Capital Management
DEPT	:	HCM: Centre of Excellence
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To drive and implement key Remuneration Service exercises including annual salary review, salary benchmarking and benefits surveys, competitive salary rates and design of incentive packages to ensure appropriate recommendations and alignment of Remuneration policies for SITA.

Key Responsibility Areas

- Ensure implementation of Remuneration Services and alignment with corporate strategic objectives
- Implementing and monitoring remuneration surveys, salary benchmarking, and structuring initiatives to support best practice operations
- Oversee and manage Remuneration processing to ensure accurate and timeous delivery
- Design, evaluate and modify benefits policies to ensure that programs are current, competitive and in compliance with legal requirements
- Managing resources within the function of ensuring optimal service delivery and achievement of business objectives.

Qualifications and Experience

Required Qualification: minimum 3-year National Diploma / Degree in Social Science or relevant discipline
- at least NQF level 6 or a verified / certified alternative equivalent @ NQF Level 6.

Experience: 8 - 9 years working experience in Remuneration and benefits Services in a corporate/public sector organisation including Experience as a Manager/Specialist in a corporate/public sector organisation.

Technical Competencies Description

Understand and knows all HR principles and practices. Knowledge of the relevant legislation e.g. EE, LRA, SDA. Organisational knowledge Business process improvement experience. Problem solving. Analytical skills. Customer Service focus Laws and regulations governing employee benefits.

Technical Competencies: Human Capital Management.

Leadership Competencies: Collaboration, Communicating and Influencing, Honesty, Integrity and Fairness, Innovation, Planning and Organising, Creative Problem Solving, Responding to Change and Pressure, and Strategic Thinking.

Interpersonal/behavioural competencies: Active listening, Attention to Detail, Analytical thinking, Continuous Learning, Disciplined, Resilience, and Stress Management.

Other Special Requirements

N/A.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process

1. Register using your ID and personal information
2. Use received one-time pin to complete the registration
3. Log in using your username and password
4. Click on "Employment & Labour
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za OR call 080 1414 882

CV`s sent to the above email addresses will not be considered

Closing Date: 05 May 2026

Disclaimer

SITA is an Employment Equity employer, and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short-listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a performance contract, assessment recommendation, verification of the applicants` documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.