

VACANCY - 2696

REFERENCE NR : VAC00974/26

JOB TITLE : Project Manager

JOB LEVEL : D1

SALARY : R 558 347 - R 837 521 REPORT TO : Senior Project Manager

DIVISION : Provincial & Local Consulting

DEPT : LP Prov: ADM

LOCATION : Limpopo: Office of the Premier

POSITION STATUS : 24 months fixed term contract (Internal & External)

Purpose of the job

To manage SITA internal/external project(s) following the SITA project management methodology, within a defined service/product/customer portfolio under the supervision of a Programme Manager/PMO Manager/Line Manager.

Key Responsibility Areas

- INITIATION PROJECT Effectively applies project management principles to initiate and plan the project.
- MANAGE PRODUCT DELIVERY Manage product delivery to ensure successful delivery of the project.
- PROJECT CONTROL Monitor and Control project activities to ensure successful delivery of the project objectives within budget, scope, time and quality according to plan
- PROJECT CONTROL-FINANCE Consolidate, Monitor and control project costs and revenue to ensure delivery of the project within budget and profitability guidelines
- PROJECT CONTROL-RISK Monitor and Control project risks and issues; and
- PROJECT CLOSURE Close Project according to company policy.

Qualifications and Experience

Minimum: 3 Year National Diploma / Degree in Business Management/ Project management / Information Technology/ Computer Science or equivalent (at least NQF Level 6).

Project Management Professional (PMP) and/or Prince 2 Practitioner Certification and/or Agile PM Practitioner will be an added advantage.

Experience: A minimum of 5 – 6 years working experience, including:

- At least 3 years Project management experience,
- At least 3 years working experience in an IT environment and
- At least 3 years in public sector IT environment.

Technical Competencies Description

Public sector / Government organization; Information Technology management; ICT Services; System Engineering methods and Governance; Project Management Office (PMO) Management; Project management methodologies (PMBOK, Agile PM and Prince 2); PPM Governance. Computer Literacy: SITA Business Planning system (BPS), Oracle ERP; Project Schedule Management (PSM); Oracle Time & Labour (OTL); MS Office; MS Projects.

Other Special Requirements

N/A.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process

- 1. Register using your ID and personal information
- 2. Use received one-time pin to complete the registration
- 3. Log in using your username and password
- 4. Click on "Employment & Labour
- 5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

- 1. Click on "Employment & Labour
- 2. Click on "Recruitment Citizen"
- 3. Login using your username and password
- 4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za OR call 080 1414 882

CV's sent to the above email addresses will not be considered.

Closing Date: 19 December 2025

Disclaimer

SITA is an Employment Equity employer, and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short-listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a performance contract, assessment recommendation, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be considered.