



## VACANCY - 2789

<b>REFERENCE NR</b>	:	<b>VAC01010/26</b>
<b>JOB TITLE</b>	:	<b>Programme Manager</b>
<b>JOB LEVEL</b>	:	<b>D5</b>
<b>SALARY</b>	:	<b>R 1 035 817 – R 1 553 726</b>
<b>REPORT TO</b>	:	<b>Executive: Application Development &amp; Maintenance</b>
<b>DIVISION</b>	:	<b>Application Development and Maintenance</b>
<b>DEPARTMENT</b>	:	<b>AM: Planning and Organising</b>
<b>LOCATION</b>	:	<b>SITA Centurion</b>
<b>POSITION STATUS</b>	:	<b>36 - Months - Fixed Term Contract (Internal &amp; External)</b>

### Purpose of the job

To lead, manage, and govern the Big Data, Analytics, and Artificial Intelligence Programme within the Application Development and Maintenance Division, ensuring the effective delivery of integrated data governance, analytics, AI and machine learning solutions, and enterprise reporting. The role enables data-driven decision-making, regulatory compliance, and the development of smart, data-enabled communities, aligned with organisational strategy, public-sector mandates, and approved programme and governance frameworks.

### Key Responsibility Areas

- Initiate, plan, and govern the Big Data, Analytics, Artificial Intelligence, and Machine Learning Programme in accordance with approved programme and project management methodologies.
- Direct and manage programme execution to ensure the successful delivery of all subsidiary data governance, analytics, AI, machine learning, and smart community initiatives.
- Oversee the implementation and operationalisation of enterprise data governance and AI governance frameworks, including data ownership, stewardship, quality, standards, ethics, model lifecycle management, and responsible AI practices.
- Ensure compliance with applicable legislation, policies, and standards, including POPIA, data security and privacy requirements, AI-related ethical guidelines, and public-sector governance frameworks.
- Coordinate and manage programme interdependencies across business units, ICT teams, data and enterprise architecture, information security, innovation units, and external partners.
- Plan, allocate, and optimise financial, human, and technical resources, including data platforms, analytics tools, AI/ML capabilities, and smart community technologies.
- Consolidate, monitor, and control programme performance to ensure delivery within approved scope, budget, timelines, quality standards, and measurable data-driven outcomes.
- Provide strategic leadership and value realisation oversight by translating organisational priorities into a coherent data, analytics, and AI programme roadmap.
- Manage integrated change control, configuration management, and risk management across the programme, including risks related to data quality, AI models, and emerging technologies
- Oversee programme risk management, document and records management, ISO compliance, internal audit reporting, and ERP-related transactions.
- Prepare and present programme reports, dashboards, and assurance documentation to executive and governance forums.

## Qualifications and Experience

**Minimum:** 3-Year National Diploma or Degree in a relevant discipline at a minimum of NQF Level 6. Relevant disciplines include Information Systems, Information Technology, Data Management, Business Management, or related fields.

**Certification:** Data governance, data management, Artificial Intelligence, Machine Learning or data analytics-related certifications (advantageous)

**Experience:** A minimum of 8–10 years' working experience in complex related project or programme Management environments. Demonstrated experience managing data governance, analytics, or data-enabled programmes within large organisations.

- At least 4 years in a leadership role managing complex programmes or portfolios.
- At least 4 years' experience in a public and/or private sector ICT environment.
- Experience in governance-related functions, including risk management, internal audit reporting, document and configuration management, and ERP transaction management.

## Technical Competencies Description

- Data governance principles, data quality and metadata management, analytics enablement, and AI and machine learning governance within regulated environments
- Public-sector ICT services and digital transformation initiatives.
- Programme Management Office (PMO) operations and portfolio governance.
- Risk management, compliance, and audit processes within regulated environments.
- Financial management, budgeting, and benefits realisation for programmes.
- Programme and project management methodologies (PMBOK, PRINCE2, Agile PM, MSP).

## Other Special Requirements

- Strong stakeholder engagement and executive communication skills.
- Ability to translate complex data, analytics, artificial intelligence, and machine learning concepts into strategic, executive-level insights aligned to organisational and public-sector priorities.
- High levels of integrity, professionalism, and ethical leadership.
- Willingness to work across organisational boundaries and engage with multiple public-sector stakeholders.

## How to apply

To apply please log onto the e-Government Portal: **[www.eservices.gov.za](http://www.eservices.gov.za)** and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access [www.eservices.gov.za](http://www.eservices.gov.za), then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact [egovsupport@sita.co.za](mailto:egovsupport@sita.co.za) OR 080 1414 882

**CV`s sent to the above email addresses will not be considered**

**Closing Date: 03 March 2026**

**Disclaimer**

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a performance contract, assessment recommendation, verification of the applicants` documents (Qualifications), and reference checking.
- Correspondence will be entered into with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.