VACANCY -2387

REFERENCE NR	:	**VAC00090, VAC00091& VAC00092**
JOB TITLE	:	**Programme Manager X3**
JOB LEVEL	:	**D5**
SALARY	:	**R 986 492 – R 1 479 739**
REPORT TO	:	**Senior Manager: Project Management Services**
DIVISION	:	**Application Development and Maintenance**
DEPARTMENT	:	**Planning and Organising**
LOCATION	:	**SITA Centurion**
POSITION STATUS	:	**Permanent (Internal & External)**

Purpose of the job

To manage one or more defined SITA Internal / External programmes according to the SITA Project Management methodology within a defined service/product/customer portfolio. To manage the project management office, business support office.

Key Responsibility Areas

- Effectively applies programme management principles to Initiate and plan the programme.

- Direct and manage programme execution to ensure successful delivery of the programme and subsidiary projects.

- Plan and optimize the effective utilization of resources throughout the programme.

- Consolidate monitor and control programme and subsidiary project's work to ensure successful delivery of the programme's objectives within budget, scope, time and quality according to plan. Including integrated change control and configuration management.

- Consolidate, monitor and control costs and revenue to ensure the delivery of the programme and subsidiary projects within budget and profitability guidelines.

- Perform quality control of programme.

- To manage the provinces risk management, document & records management, ISO, internal audit reporting and ERP functions

Qualifications and Experience

Minimum: 3-year National Diploma / Degree in a relevant discipline - at least NQF level 6

Certification: Project Management Professional (PMP) and/or Prince 2 Practitioner and/or Programme Management Professional (PgMP) and/or Advanced Practitioner (MSP – Managing Successful Programmes) will be advantageous.

Experience: A minimum of 8 - 10 years working experience, including expertise in:
- 4 years in a leadership role in a complex project management or programme management environment
- 4 years Project/Programme management experience as Project /Programme Manager
- 4 years in a public/private sector IT environment.
- 4 years in risk management, internal audit reporting, document configuration management, management of ERP transactions.

Technical Competencies Description

Knowledge of: Public/private sector; Information Technology management; ICT Services; Project Management Office (PMO) Management; PPM methodologies (PMBOK, Agile PM and Prince 2); PPM Governance. Computer Literacy: MS Office; MS Projects. Personal Attributes/Behaviours: Agility/Collaboration/Customer Centricity/Innovation/Empathy/Integrity.

Other Special Requirements

N/A

How to apply

To apply please log onto the e-Government Portal: **www.eservices.gov.za** and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour;
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour;
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za **OR 080 1414 882**

CV`s sent to the above email addresses will not be considered

Closing Date: 04 July 2025

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.