



VACANCY - 1329

REFERENCE NR	:	VAC00980/24
JOB TITLE	:	Practitioner: ETDP
JOB LEVEL	:	C2
SALARY	:	R 286 639 – R 429 959
REPORT TO	:	Consultant: ETDP
DIVISION	:	ADM: Exec Apps Development & Maintain
DEPT	:	Implementation and FAS Services: Application Training
LOCATION	:	SITA Northern Cape
POSITION STATUS	:	24 months Fixed term contract (Internal & External)

Purpose of the job

To develop training material with guidance, maintain training material and present courses.

Key Responsibility Areas

- Develop training documentation with guidance.
- Maintain training material
- Present training by using a variety of methodologies and tools
- Identify and report risks
- Comply with corporate and departmental policies and business processes

Qualifications and Experience

Minimum: 1 – 2 Year National Certificate (NQF level 5), plus ETD related qualification if certificate is not ETD related.

Experience: 2 - 3 years' experience in conducting training and maintaining training material.

Technical Competencies Description

- Training life cycle
- Client's business culture
- Various training methodologies
- SAQA/NQF training requirements and related legislation
- Assessment methodologies and tools

Technical Competencies: Implementation Management.

Interpersonal/behavioural competencies: Attention to Detail; Analytical thinking; Continuous Learning; Disciplined Resilience; and Stress Management.

Other Special Requirements

N/A.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za OR call 080 1414 882

CV`s sent to the above email addresses will not be considered

Closing Date: 08 December 2023

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant`s documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.