



## VACANCY - 2863

<b>REFERENCE NR</b>	:	<b>VAC00246/27</b>
<b>JOB TITLE</b>	:	<b>Lead Consultant: Performance Monitoring &amp; Reporting</b>
<b>JOB LEVEL</b>	:	<b>D3</b>
<b>SALARY</b>	:	<b>R 760 490 - R 1 140 736</b>
<b>REPORT TO</b>	:	<b>Senior Manager Corporate Performance Monitoring &amp; Evaluation</b>
<b>DIVISION</b>	:	<b>Corporate and Digital Strategy</b>
<b>DEPT</b>	:	<b>Strategy Office</b>
<b>LOCATION</b>	:	<b>SITA Erasmuskloof, Pretoria</b>
<b>POSITION STATUS</b>	:	<b>Permanent (Internal &amp; External)</b>

### Purpose of the job

To support the implementation, monitoring, analysis and reporting of SITA's corporate performance information by applying approved performance management frameworks, methodologies and tools, and by providing accurate, reliable and audit-ready performance information to inform management decision-making, governance reporting and compliance requirements.

### Key Responsibility Areas

- Corporate Performance Monitoring & Analysis
- Performance Monitoring & Reporting Support
- Evidence Management and Audit Support
- Organisation-wide Performance Reporting
- Stakeholder Coordination and Communication.

### Qualifications and Experience

**Minimum:** 3-year National Diploma / Degree in Statistics, Business Administration, Economics.

Certifications: Project Management certification would be an added advantage.

**Experience:** 7 - 8 years of work experience in a large corporate/public sector organisation, of which at least 3-5 years in Corporate Performance, Monitoring and Reporting, monitoring and evaluation support, performance analysis and reporting.

### Technical Competencies Description

**Knowledge of:** Corporate performance management concepts and practices. Performance reporting frameworks (incl. National Treasury requirements). Data analysis and business intelligence tools. Evidence management and audit support processes. Public-sector governance and compliance environment. Programme and Project Management. Report writing skills. Monitoring and Evaluation methodologies. Balanced Scorecard implementation and management of related information preferred.

Personal Attributes: Agility, Innovation, Collaboration. Customer Centricity, Integrity and Empathy.

**Leadership competencies:** Collaboration, Communicating and In Planning and Organising, Creative Problem-Solving,

Decision-making, Responding to Change and Pressure, Strategic Thinking flouncing, Outcomes driven.

### **Other Special Requirements**

N/A.

### **How to apply**

To apply please log onto the e-Government Portal: [www.eservices.gov.za](http://www.eservices.gov.za) and follow the following process

1. Register using your ID and personal information
2. Use received one-time pin to complete the registration
3. Log in using your username and password
4. Click on "Employment & Labour
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

**Or**, if candidate has registered on eservices portal, access [www.eservices.gov.za](http://www.eservices.gov.za), then follow the below steps:

1. Click on "Employment & Labour
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact [egovsupport@sita.co.za](mailto:egovsupport@sita.co.za) OR call 080 1414 882

**CV`s sent to the above email addresses will not be considered**

**Closing Date: 10 April 2026**

### **Disclaimer**

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a performance contract, assessment recommendation, verification of the applicants` documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.