



#### VACANCY - 2303

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|-----------------|---|--|
| REFERENCE NR    | : | VAC00475   |
| JOB TITLE       | : | ICT Governance: Officer                                |
| JOB LEVEL       | : | C4   |
| SALARY          | : | R 409 935 – R 614 903                                  |
| REPORT TO       | : | Senior Business Analyst                                |
| DIVISION        | : | Limpopo Provincial and Local Consulting                |
| DEPT            | : | Prov LP: Business Requirements Analysis                |
| LOCATION        | : | SITA Polokwane   |
| POSITION STATUS | : | 10 - Months- Fixed Term Contract (Internal & External) |

#### Purpose of the job

The job will be responsible for answering first-line enquiries and provide advice, guidance and interpretation on matters relating to Information and Communication Technology Governance. To support the mobilisation of new services/systems to ensure all activities are confidential, secure and comply with information governance requirements.

#### Key Responsibility Areas

- ICT Governance.
- ICT Risk.
- IT Audit Coordination.
- Reporting.

#### Qualifications and Experience

**Minimum:** National Diploma in IT at NQF 6 or bachelor's degree IT NQF 7

**Experience:** 4 to 5 years' experience in IT Governance, Risk Management and/or IT Compliance is essential. Previous governance and policy development experience.

#### Technical Competencies Description

Experience in COBIT 5 implementation and assessment. COBIT tools, techniques and processes. Business or client engagement skills. Planning and scheduling. Analytical tools. General administration. Knowledge of King IV Report on Corporate Governance within South Africa.

#### Other Special Requirements

N/A

#### How to apply

To apply please log onto the e-Government Portal: **[www.eservices.gov.za](http://www.eservices.gov.za)** and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour;
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access [www.eservices.gov.za](http://www.eservices.gov.za), then follow the below steps:

1. Click on "Employment & Labour;
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact [egovsupport@sita.co.za](mailto:egovsupport@sita.co.za) OR call 080 1414 882

**CV`s sent to the above email addresses will not be considered**

**Closing Date: 19 May 2025**

#### **Disclaimer**

SITA is an Employment Equity Employer and this position will be filled based on the Employment Equity Plan. Correspondence will be limited to shortlisted candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- The appointment is subject to getting a positive security clearance, the signing of a balance scorecard contract, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.