



VACANCY

REFERENCE NR	:	ExecSCM_01_2025
JOB TITLE	:	Executive: Supply Chain Management
JOB LEVEL	:	E5
SALARY	:	Market Related
REPORT TO	:	Managing Director
DIVISION	:	Supply Chain Management
Department	:	Supply Chain Management
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Fixed Term Contract -5 Years

Purpose of the job

To provide leadership, vision, direction, and structure to the supply chain management function internally. To drive commercially inspired supplier intelligence, build and run a value-adding demand management capability, and work with broad stakeholders in refining and modernizing the entire supply chain management system of the state. Facilitate the transformation of the IT industry through supply chain management to ensure the development of Small, Medium, and Micro Enterprises (SMMEs).

Key Responsibility Areas

- Develop and lead the implementation of the annual supply chain management strategy that is aligned to the government and SITA Act
- Drive the transformation and implementation of the procurement business model by refining and modernising supply chain management processes within SITA and government – wide
- Lead internal supply chain management function (contracts management, demand management, Centre of excellence and procurement) and facilitate government-wide procurement of IT goods and services
- Build and run a value adding demand management capability that will enable the state to exploit the purchasing of IT goods and services
- Develop and implement overarching policies, procedures, systems, structures and frameworks for customer and vendor management to deliver best practice procurement and contract management solutions
- Drive a commercially inspired supplier intelligence function that enables the state to fully exploit the local and international supply market
- Use inherent capability of the state system to transform the IT industry with a particular focus on empowerment within the marginalized sectors of the country
- Ensure effective management of resources (i.e. budget/finances, asset) within the Unit
- Ensure effective Human Capital Management (Leadership)
- Manage compliance management processes within the department

Qualifications and Experience

Minimum Requirements: Bachelor's degree in supply chain management, Business Management, Economics, Finance, Operations, Engineering. **Certification** Preferably belong to appropriate professional body / association (e.g. CIPS)

Experience: A minimum of 12 years commercial experience in supply chain management and 3+ years working experience at an executive management level including exposure to the following: Strategic leadership (managing a complex business/organisation successfully). Strategic Financial Management. Strategic People Management / development. Strategic operations management. Strategic stakeholder management. Strategic policy formulation and successful implementation. Developing and implementing sourcing strategies for multiple supply categories. Strategic transformation (change management).

Technical Competencies Description

Knowledge of: Management systems. Research, information gathering, investigative and report writing skills. Excellent vendor management skills. Excellent people management, team and project management skills. Strong negotiation skills to use for large commercial deals. Outstanding influence. Collaboration. Communication and even better listening skills. Excellent stakeholder management. Change management skills and selfawareness to take varying approaches with a dynamic set of stakeholders. Good analytical acumen with the ability to manipulate analyze and interpret financial and business data. Business acumen and results oriented. Business intelligence. Financial modeling. Commercial acumen. Change management. Utilising procurement as a lever to change industries and shape industries in the ICT sector through economic understanding. Transformation. Excellent Project Management Skills. Leadership and strategy development. Excellent Presentation skills. Strategic Customer management. Strong Financial management.

How to apply

Kindly send your CV to Malebo.recruitment@sita.co.za

Closing Date: 24 December 2024

Disclaimer

SITA is an Employment Equity employer, and these positions will be filled based on Employment Equity Plan. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful; Applications received after the closing date will not be considered
- Please clearly indicate the reference number of the position you are applying for
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA)
- Only candidates who meet the requirements should apply
- SITA reserves the right not to make an appointment
- Appointment is subject to getting a positive security clearance, the signing of a contract of employment, verification of the applicant`s documents (Qualifications) and reference checking
- Correspondence will be entered into with shortlisted candidates only.
- CVs from Recruitment Agencies will not be considered.