



## VACANCY

<b>REFERENCE NR</b>	:	<b>VAC00096/23</b>
<b>JOB TITLE</b>	:	<b>Consultant: Infrastructure Provisioning (Supplier Payment &amp; Performance</b>
<b>JOB LEVEL</b>	:	<b>D1</b>
<b>SALARY</b>	:	<b>R 531 759 – R 797 639</b>
<b>REPORT TO</b>	:	<b>Programme Manager: Hosting TSS</b>
<b>DIVISION</b>	:	<b>IT Infrastructure Services</b>
<b>DEPT</b>	:	<b>ITI Hosting: Technology, Strategy and Security</b>
<b>LOCATION</b>	:	<b>SITA Centurion</b>
<b>POSITION STATUS</b>	:	<b>Permanent (Internal &amp; External)</b>

### Purpose of the job

To manage, support and process all client service requests end- end including hosting infrastructure provisioning, quality assurance of supplier invoices, client billing and planning for IT infrastructure growth and expansion. Ensuring that all governance processes are followed correctly to ensure service continuity.

### Key Responsibility Areas

Supervision of staff. Management and Administration of Supplier Payment and Performance and Client Billing. User Support. Reporting and Communication.

### Qualifications and Experience

**Required Qualification:** minimum 3-year National Diploma / Degree in Business Management, Project management/Information Technology/Computer Science OR NQF level 5 with the equivalent credits of a National Qualification plus specialized or management certificate of competence level 5. ITIL Foundation Certification is recommended.

**Experience:** 5 – 6 years' experience in Financial and Procurement Business Principles within the telecoms/ICT industry. Project Management experience would be an advantage.

### Technical Competencies Description

**Knowledge of:** Computer based knowledge and experience WAN and LAN knowledge and experience Change Control Management Asset Management SLA Management Performance Management Financial systems Project registration on ERP systems Proficiency with telecommunications hardware and carrier technologies ITIL Communication

**Technical Competencies:** Network/Infrastructure Management.

**Interpersonal/behavioural competencies:** Attention to Detail, Analytical thinking, Continuous Learning, and Disciplined.

### How to apply

1. To apply please log onto the e-Government Portal: [www.eservices.gov.za](http://www.eservices.gov.za) and follow the following process;

2. Register using your ID and personal information;
3. Use received one-time pin to complete the registration;
4. Log in using your username and password;
5. Select Recruitment Jobs;
6. Select Recruitment Citizen to browse and apply for jobs;
7. Once logged in, click the Online Help tab for support if needed.

For queries/support contact [eRecruitmentSupport@sita.co.za](mailto:eRecruitmentSupport@sita.co.za)

**CV`s sent to the above email addresses will not be considered.**

**Closing Date: 26 May 2022**

#### **Disclaimer**

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.
- CV`s sent to incorrect email address will not be considered