



## VACANCY

### RE-ADVERTISEMENT

<b>REFERENCE NR</b>	<b>:</b>	<b>ISD/SSDA-SQL/2016-06</b>
<b>JOB TITLE</b>	<b>:</b>	<b>Senior System Administrator (MS Windows)</b>
<b>JOB LEVEL</b>	<b>:</b>	<b>D2</b>
<b>SALARY</b>	<b>:</b>	<b>R432, 295 – R720, 492</b>
<b>REPORTS TO</b>	<b>:</b>	<b>Technical Manager</b>
<b>DIVISION</b>	<b>:</b>	<b>ICT Service Delivery</b>
<b>DEPT</b>	<b>:</b>	<b>Hosting and Storage</b>
<b>LOCATION</b>	<b>:</b>	<b>Numerus, Pretoria</b>
<b>POSITION STATUS</b>	<b>:</b>	<b>PERMANENT (INTERNAL/EXTERNAL)</b>

#### Purpose of the job

Responsible for the proactive monitoring of the Microsoft Windows Operating Systems in the Midrange environment. The incumbent will also be responsible to maintain and support various packages and applications to ensure continuous service to the client.

#### Key Responsibility Areas

To prepare Windows Infrastructure for implementation and deployment. Management and Administration of Windows operating system, patches and service packs. To report on the work of the section to ensure accountability, User support, 3<sup>rd</sup> party support, reporting and communication, Security and disaster recovery, Adherence to internal processes and documented procedures, Provide on-the job training and/or mentorship, Financial management.

#### Qualifications and Experience

**Minimum Requirements:** Bachelors Degree / Diploma in IT related field and/or equivalent (NQF Level and Credits). **Experience:** 6-7 Years practical work experience in Windows Operating system administration within a large corporate/public sector organisation.

#### Technical Competencies Description

**Knowledge of :** Knowledge of Microsoft Windows Operating System, Backups, Network, IT hardware and software.

**Skills:** System administration, Basic project Management, Organization skills; Self motivated, Planning, Result oriented; Analytical skills; Communication skills; Presentations skills; Team Lead; Skills transfer

#### How to apply

Kindly forward your CV to: [lerato.recruitment@sita.co.za](mailto:lerato.recruitment@sita.co.za)

**Closing Date: 11 August 2017**



#### Disclaimer

SITA is Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.

- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Applications from Recruitment Agencies will not be considered.